

## **CLAIM INSTRUCTIONS**

Please review these instructions as you complete the enclosed Claimant Statement. If you need any assistance, please call us, toll-free at (800) 221-2554.

- All sections of the Claimant's Statement must be filled out completely by the Claimant (the beneficiary). The Claimant must sign the bottom of the form and the signature must be notarized. If there is more than one Claimant, each beneficiary must complete a separate form.
- When the beneficiary is a minor, incapacitated, or is unable to sign, the person empowered to act for the beneficiary must sign the Claimant's Statement. (Supporting documents; i.e., Power of Attorney, Certified Letter of Guardianship of the beneficiary's estate or Conservatorship Appointed must be attached to the Claimant's Statement). The Claimant's Statement must include the Social Security number of the minor child or incapacitated beneficiary.
- If the Claimant is the executor or administrator of the estate of the insured or the trustee for a beneficiary, such person must complete the Claimant's Statement. Certified Letters Testamentary, Letter of Administration or Trust Document must be attached. The tax identification number of estate or trust is required.
- The certified death certificate must display the colored emblem or raised seal of the issuing authority. If any Primary beneficiary named in the policy has died before the insured, a certified death certificate of the beneficiary must be attached.
- All documents sent to us, including but not limited to the certified death certificate, become a part of the claim file and cannot be returned to you.

#### **Payment Methods and Options for Claim Proceeds:**

You may choose to receive one check for the entire amount of the proceeds.

For payments under \$2,500, a check will be issued.

For payments of \$2,500 or more you may choose one of the settlement options described in the policy, unless the policy specifies a different amount. The policy may include settlement options which provide fixed interest rates ranging from 2% to 3.5%. Please refer to the policy contract and review all the settlement options that may be available to you.

### **Important Reminders**

- Each section of the Claimant's Statement must be completed.
- The Claimant's Statement must be signed and notarized.
- Provide additional required documentation (e.g. letters testamentary, trust documents, letters of administration).
- Provide a certified Death Certificate



For assistance, please call Customer Service at 800-221-2554

#### **CLAIMANT'S STATEMENT**

Please Attach a Certified Death Certificate

Please show all names the deceased was known by, including full name, maiden name, hyphenated name, nickname, derivative form of first and/or middle name, or any alias.

1. Deceased's Name in Full:			
2. Policy Numbers:			
3. Deceased's Birth Date:	Source from which Birth Date Obtained: Birth	Certificate, Family Record	I, Other Record
4. Residence of Deceased at Death: Street Address	City	State	ZIP
5. Date of Death:	Place of Death:		
6. Cause of Death	7. Your relationship to the Deceased:		
8. Employer of Deceased	Deceased's Occupation:		
9. Is claim being made for Accidental Death Benefits?	Yes 🗌 No 🗌		
10. If deceased has insurance with other companies, lis	t names of companies and amoun	ts below:	

Names of Companies	Amounts

11. Marital Status of Deceased:	_ Spouse's Name:
Children of Deceased	Spouse's Address:

The furnishing of this form or its acceptance by the Company must not be construed as an admission of any liability on the part of the Company, nor a waiver of any of the conditions of the insurance contract.

The Claimant Information on the next page *must* be filled out completely in order to avoid any delay.

# **CLAIMANT INFORMATION**

	The information in this section pe fully. Please print or type and co			
1 Claimant's Full Nam	e:			
2. Date of Birth:	Social Security No. or Tax ID: Individual – Claimant's Social Security Number Estate Tax ID Number Guardian – Child's Social Security Number Trust Tax ID Number			
3. Permanent Address	Number, Street and Apt. or Suite No. (do not u	se a P.O. or in-care-of address)		
	City	State	Zip Code	
4. Mailing Address: (if different from above)	Number, Street and Apt. or Suite No.			
	City	State	Zip Code	
5. Home Phone: (	_)Work Phone: (	)Cell Phone:	()	
Please select your m	ethod of payment by marking the	appropriate box below:		
Check	Settlement Option #	(refer to the policy and Claim instructi	ions)	
Please be sure to revie	ew the payment method information	found in the Claim Instructions o	n page 1.	
<ol> <li>The number</li> <li>I am not subsern notificities</li> <li>failure to rewithholding</li> </ol>	<b>If perjury, I certify that:</b> er shown on this form is my correct ubject to backup withholding becaus ed by the Internal Revenue Service eport interest or dividends, or (c) that g; and b. person (including a U.S. resident)	se (a) I am exempt from backup v (IRS) that I am subject to backup at the IRS has notified me that I a	withholding, or (b) I have not p withholding as a result of	
Certification Instructi	ons:			
<ul> <li>You must cross out item 2 if the IRS has notified you that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return.</li> </ul>				
The following statemen	t is made in accordance with Insurar	ice Laws:		
insurance or statement information concerning	ngly and with intent to defraud any ir of claim containing any materially fa any fact material thereto, commits a not to exceed five thousand dollars a	Ise information or conceals for the fraudulent insurance act, which is	e purpose of misleading s a crime, and shall also be	
Signature of Claimant:	x			
2	X(See "Important Remin	ders" on Page 1, "Claim Instructions")		
Subscribed and sworn	to before me this	Day of	, 20	

Signature of Notary Public: X\_\_\_\_\_