

# **CLAIM INSTRUCTIONS**

Please review these instructions as you complete the enclosed Claimant Statement. If you need any assistance, please call us, toll-free at (800) 221-2554.

- All sections of the Claimant's Statement must be filled out completely by the Claimant (the beneficiary). The Claimant must sign the bottom of the form and the signature must be notarized. If there is more than one Claimant, each beneficiary must complete a separate form.
- When the beneficiary is a minor, incapacitated, or is unable to sign, the person empowered to act for the beneficiary must sign the Claimant's Statement. (Supporting documents; i.e., Power of Attorney, Certified Letter of Guardianship of the beneficiary's estate or Conservatorship Appointed must be attached to the Claimant's Statement). The Claimant's Statement must include the Social Security number of the minor child or incapacitated beneficiary.
- If the Claimant is the executor or administrator of the estate of the insured or the trustee for a beneficiary, such person must complete the Claimant's Statement. Certified Letters Testamentary, Letter of Administration or Trust Document must be attached. The tax identification number of estate or trust is required.
- The certified death certificate must display the colored emblem or raised seal of the issuing authority. If any Primary beneficiary named in the policy has died before the insured, a certified death certificate of the beneficiary must be attached.
- All documents sent to us, including but not limited to the certified death certificate, become a part of the claim file and cannot be returned to you.

### **Payment Methods and Options for Claim Proceeds:**

You may choose to receive one check for the entire amount of the proceeds.

For payments under \$2,500, a check will be issued.

For payments of \$2,500 or more you may choose one of the settlement options described in the policy, unless the policy specifies a different amount. The policy may include settlement options which provide fixed interest rates ranging from 2% to 3.5%. Please refer to the policy contract and review all the settlement options that may be available to you.

### **Important Reminders**

- Each section of the Claimant's Statement must be completed.
- The Claimant's Statement must be signed and notarized.
- Provide additional required documentation (e.g. letters testamentary, trust documents, letters of administration).
- Provide a certified Death Certificate



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## **Claim Fraud Warning Statements by State**

The following statements represent the law in each respective state and are required to be provided by the Company:

<u>ALABAMA:</u> Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit or who knowingly presents false information in an application for insurance is guilty of a crime and may be subject to restitution, fines or confinement in prison, or any combination thereof.

**<u>ALASKA</u>**: A person who knowingly and with intent to injure, defraud, or deceive an insurance company files a claim containing false, incomplete or misleading information may be prosecuted under state law.

**<u>ARIZONA:</u>** For your protection, Arizona law requires the following statement to appear on this form. Any person who knowingly presents a false or fraudulent claim for payment of a loss is subject to criminal and civil penalties.

ARKANSAS, LOUISIANA, RHODE ISLAND and WEST VIRGINIA:

Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit or knowingly presents false information in an application for insurance is guilty of a crime and may be subject to fines and confinement in prison.

<u>CALIFORNIA:</u> For your protection, California law requires the following to appear on this form: Any person who knowingly presents a false or fraudulent claim for the payment of a loss is guilty of a crime and may be subject to files and confinement in state prison.

**COLORADO:** It is unlawful to knowingly provide false, incomplete or misleading facts or information to an insurance company for the purpose of defrauding or attempting to defraud the company. Penalties may include imprisonment, fines denial of insurance and civil damages. Any insurance company or agent of an insurance company who knowingly provides false, incomplete or misleading facts or information to a policy holder or claimant for the purpose of defrauding or attempting to defraud the policyholder or claimant with regard to the settlement or award payable form insurance proceeds shall be reported to the Colorado Division of Insurance within the Department of Regulatory Agencies.

**DELAWARE:** Any person who knowingly, and with intent to injure, defraud or deceive any insurer, files a statement of claim containing any false, incomplete or misleading information is guilty of a felony.

**DISTRICT of COLUMBIA:** WARNING: It is a crime to provide false or misleading information to any insurer for the purpose of defrauding the insurer or any other person. Penalties include imprisonment and/or fines. In addition, an insurer may deny insurance benefits, if false information materially related to a claim was provided by the applicant.

**FLORIDA:** A person who knowingly and with intent to injure, defraud or deceive any insurer files a statement of claim or an application containing any false, incomplete or misleading information is guilty of a felony of the third degree.

**IDAHO:** Any person who knowingly, and with intent to injure, defraud or deceive any insurance company, files a statement of claim containing any false, incomplete or misleading information is guilty of a felony.

**INDIANA:** Any person who knowingly, and with intent to defraud an insurer files a statement of claim containing any false, incomplete or misleading information commits a felony.

**<u>KENTUCKY</u>**: Any person who knowingly and with intent to defraud any insurance company or other person files a statement of claim containing any materially false information or conceals, for the purpose of misleading, information concerning any fact material thereto commits a fraudulent insurance act, which is a crime. **MAINE, TENNESSEE, VIRGINIA and WASHINGTON:** It is a crime to knowingly provide false, incomplete or misleading information to an insurance company for the purposes of defrauding the company. Penalties may include imprisonment, fines or a denial of insurance benefits.

**MARYLAND:** Any Person who knowingly or willfully presents a false or fraudulent claim for payment of a loss or benefit or who knowingly or willfully presents false information in an application for insurance is guilty of a crime and may be subject to fines and confinement in prison.

MINNESOTA: A person who files a claim with intent to defraud or helps commit a fraud against an insurer is guilty of a crime.

**NEW HAMPSHIRE:** Any person who, with a purpose to injure, defraud or deceive any insurance company, files a statement of claim containing any false, incomplete or misleading information is subject to prosecution and punishment for insurance fraud as provided in NH Rev. Stat. Ann. § 638.20.

**NEW JERSEY:** Any person who knowingly files a statement of claim containing any false or misleading information is subject to criminal and civil penalties.

**<u>NEW MEXICO:</u>** Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit or knowingly presents false information in an application for insurance is guilty of a crime and may be subject to civil fines and criminal penalties.

<u>OHIO:</u> Any person who, with intent to defraud or knowing that he is facilitating a fraud against an insurer, submits an application or files a claim containing a false or deceptive statement is guilty of insurance fraud.

**OKLAHOMA:** WARNING: Any person who knowingly, and with intent to injure, defraud, or deceive any insurer, makes any claim for the proceeds of an insurance policy containing any false, incomplete or misleading information is guilty of a felony.

**<u>OREGON</u>**: Any person who makes an intentional misstatement that is material to the risk may be found guilty of insurance fraud by a court of law.

**PENNSYLVANIA:** Any person who knowingly and with intent to defraud any insurance company or other person files an application of insurance or statement of claim containing any materially false information or conceals for the purpose of misleading, information concerning any fact material thereto commits a fraudulent insurance act, which is a crime and subjects such person to criminal and civil penalties.

**PUERTO RICO:** Any person who knowingly and with the intention of defrauding presents false information in an insurance application, or presents, helps, or causes the presentation of a fraudulent claim for the payment of a loss or any other benefit, or presents more than one claim for the same damage or loss, shall incur a felony and, upon conviction, shall be sanctioned for each violation with the penalty of a fine of not less than five thousand (\$5,000) dollars and not more than ten thousand (\$10,000) dollars, or a fixed term of imprisonment for three (3) years, or both penalties. Should aggravating circumstances are [sic] present, the penalty thus established may be increased to a maximum of five (5) years, if extenuating circumstances are present, it may be reduced to a minimum of two (2) years.

**TEXAS:** Any person who knowingly presents a false or fraudulent claim for the payment of a loss is guilty of a crime and may be subject to fines and confinement in state prison.



For assistance, please call Customer Service at 800-221-2554

### **CLAIMANT'S STATEMENT**

Please Attach a Certified Death Certificate

Please show all names the deceased was known by, including full name, maiden name, hyphenated name, nickname, derivative form of first and/or middle name, or any alias.

1.	Deceased's Name in Full:			
_				
2.	Policy Numbers:			
3.	Deceased's Birth Date:	Source from which Birth Date Obtained	Birth Certificate, Family Record	, Other Record
4.	Residence of Deceased at Death: Street Address	City	State	ZIP
5.	Date of Death:	Place of Death:		
	Cause of Death	7. Your relationship to the Deceased	:	
	Employer of Deceased	Deceased's Occupation:		
9.	Is claim being made for Accidental Death Benef	its? Yes 🗌 No 🗌		
10	. If deceased has insurance with other companie	es, list names of companies and an	nounts below:	

Names of Companies	Amounts

11. Marital Status of Deceased:	_ Spouse's Name:
Children of Deceased	Spouse's Address:

The furnishing of this form or its acceptance by the Company must not be construed as an admission of any liability on the part of the Company, nor a waiver of any of the conditions of the insurance contract.

The Claimant Information on the next page *must* be filled out completely in order to avoid any delay.

## **CLAIMANT INFORMATION**

				laimant (the benefic This form must be s	iary) signed and notarized.
1. Claimant's Full Nam	1e:				
2. Date of Birth:		Sc	cial Security N	o or Tax ID:	
		00	<ul> <li>Individual -</li> </ul>	- Claimant's Social Security Numb	umber Estate Tax ID Number er Trust Tax ID Number
3. Permanent Address				,,,	
o. r cimanent / duicec	Number, Street and A	Apt. or Suite No. (do not us	e a P.O. or in-care-of	address)	
	City		:	State	Zip Code
4. Mailing Address:	<u> </u>				
(if different from above)	Number, Street and A	Apt. or Suite No.			
	City		;	State	Zip Code
5. Home Phone: (	)	Work Phone: (	)	Cell Phone: (	)
Please select your management of the sure to revise	Settlement	Option #	(refer to the p	policy and Claim instructions)	age 1.
2. I am not s been notif failure to r withholdin	er shown on this ubject to backup ied by the Interna eport interest or g; and	form is my correct withholding becaus al Revenue Service	e (a) I am exen (IRS) that I am t the IRS has n	subject to backup with	holding, or (b) I have not thholding as a result of o longer subject to backup
Certification Instruct	ions:				
				at you are currently s at and dividends on yo	
• Rea	d the Claim Frau	d Warning issued b	y the laws of yo	our state of residence	located on page 2.
I certify that all answe	rs on this form ar	e correct and true, a	and I am aware	of the law of my state	e concerning Claim Fraud.
Signature of Claimant	×				
Signature of Claimant		(See "Important Remine	lers" on Page 1, "Cla	aim Instructions")	
Subscribed and sworn	to before me this	S	Day of _		., 20
Signature of Notary Po	ublic: <b>X</b>				

## PHYSICIAN'S STATEMENT

#### If death occurred within two years of the policy issue date, or if Accidental Death Benefits are claimed, please complete the Authorization on page 6 and have the Deceased's physician complete the Physician's Statement below and return to the Company.

Full name of the deceased:	Date of death:	
Residence at death:	Place of Death:	
	(If Hospital or Institution, give name	)
Age at death or date of birth:		
		I
Cause of death (Enter only one cause for each of a, b, and c.)		Interval between onset and death:
Disease or condition directly leading to death: (This does not mean the mode of or asthenia, etc. It means the disease, injury or complication that caused death.)	dying, such as heart failure,	(a)
(a)		(b)
Antecedent causes. (Morbid conditions, if any giving rise to the above cause (a)	stating the underlying cause last.)	
Due to (b)		(c)
Due to (c)		
Other significant conditions: (Contributing to the death but not related to the disea	ase or condition causing death.)	
Date of First Attendance in Last Illness:	Date of Last Attendance in Last Illn	ess:
If Death was due to accident, suicide or homicide, specify which.	Was an inquest held?	
Describe briefly.	Was an autopsy performed?	
	If so, by whom and with what findin	ns?
		30.
Have you treated or advised the deceased during the last 5 years, prior to last illr	ness?	Yes No
Did the deceased, to your knowledge, receive treatment during the last 5 years		
from any other physician or in any Hospital or Institution?		Yes No
If Yes to either question, please furnish the following: Name Address	Nature of Illness or Injury	Datas
Name Address	Nature of niness of nijury	Dates
THESE STATEMENTS ARE TRUE AND COMPLETE	TO THE BEST OF MY KNOWLE	DGE AND BELIEF:
M.D.		
Physician's Signature	Print Signing Phys	sicians Name
Street Ad	ddress	
City	State	Zip Code

Date

Area Code Phone Number



## Authorization

**IMPORTANT:** To avoid delay, please sign authorization below.

#### HEALTH INSURANCE PORTABILITY AND ACCOUNTABILITY ACT (HIPAA) AUTHORIZATION

By my signature below: (1) I authorize National Benefit Life Insurance Company, its affiliates, reinsurers, and authorized representatives, including agents, insurance support organizations and service providers to receive all health information on the deceased individual named below; (2) I acknowledge that health information may include any and all individually identifiable health information within the past 20 years, including medical records, reports, prescription histories, diagnostic testing, and lab work on the diagnosis, treatment, and prognosis of any physical or mental condition and the use of drugs or alcohol, autopsy and toxicology reports, any employment or wage or financial information, phone call records, information about driving records (MVR), and information with respect to other insurance coverage or claims of the insured or family members for which claim is being made; (3) I authorize any licensed physician, medical practitioner, hospital, clinic, Medical Examiner, Coroner, or other medical care institution or medical related facility, pharmacy, pharmacy benefit manager, employer, insurance or reinsurance company, group policyholder, governmental or law enforcement agencies, Social Security Administration, the Veterans Administration, and the Department of Motor Vehicles, Kaiser Permanente, or other entity or person to disclose all health information on the deceased individual named below; (4) I understand that the information released under this Authorization will be used for the purposes of evaluating and administering a claim for benefits; (5) I acknowledge that this Authorization expires thirty (30) months from the date is it signed; (6) I understand that I can revoke this authorization at any time by giving written notice to the Insurance Company named above at the address shown above. I also understand that my revocation will not apply retroactively or prevent the Company from contesting a claim for insurance benefits; (7) I understand that authorizing the disclosure of this health information is voluntary. I can refuse to sign this authorization. I need not sign this form in order to assure claim review; however, the Company may not be able to make any benefit payments; (8) I understand that there is a possibility of re-disclosure of any information disclosed pursuant to this authorization and that information, once disclosed, may no longer be protected by federal rules governing privacy and confidentiality; and (9) I agree that a photographic copy of this Authorization shall be as valid as the original and I may receive a copy of this Authorization after it is signed.

Signed this	day of	, 2	0
×			
Signature of Next of F	<i>(</i> in	Relationship to Insured	
Address:			
City		State	Zip Code
Oity		Slate	
hone Number: ()			
Print Name of Deceased Insured		Deceased Insured's Date of Birth	
Deceased Insured's Social Secu	rity Number		